

Invitation to tender / “Reporting on Trade and Investment in EU”

14 July 2010

Japan Machinery Center for Trade and Investment

1. OBJECTIVE OF THE SURVEY

EU, as the largest single market in the world and high income level of many member states, is very important market for machinery industries in Japan. We will provide Japanese industries with regular alerts and in-depth report which related to EU’s trade and investment development in timely manner and contribute to addressing the issues which are deterrent to business in Europe.

2. SURVEY CONTENT

(1) Survey content

Based on the scope of survey in sub-section (2), applicant will provide following services and materials:

- Alerts – Regular alerts on an “as-and-when” basis covering topics listed in sub-section (2). Alerts will be sent by electronic mail to JMCTI’s Tokyo head office. Each alert will contain detailed explanation and analysis of recent developments of the issues described in sub-section (2). The format of these alerts will range from a couple of paragraphs to several pages depending on the nature of the development.
- Monthly Report – Monthly compilation report that includes all of the alerts sent during that particular month as well as expanded coverage and analysis on those developments of particular interest to JMCTI.
- Related data: – The text of relevant laws and regulations, both original and English translation, if available. JMCTI will be able to designate those laws and regulations to be provided.
- Answering Questions – Answer questions from JMCTI on various matters related to issues described in sub-section (2). If more in-depth reports or analyses are requested on a particular subject matter that requires legal advice, additional research time and/or falls outside the scope of services in sub-section (2).
- Seminar – A seminar for or a meeting with JMCTI in Tokyo or Brussels in connection with issues as listed in sub-section (2).

(2) Scope of Survey

- Trade policy, law, regulation and practice of the EU, including, for example, trade preferences, import and export restrictions, and other market access issues;
- EU antidumping and countervailing duty laws, including statutes, regulations and implementation;
- EU customs laws, including tariff changes, marking and origin rules, and customs enforcement, amendments to laws and regulations, and discussion at the European Commission related to these issues.
- Developments in the WTO Doha Round negotiations and dispute settlement;

- Developments in Japan-EU trade relations and EU trade policy towards other Asian countries;
- Developments in GSP policy toward Asian countries;
- Developments and changes in policies, laws and regulations regarding competition intellectual property rights; and
- Developments in bilateral and regional FTAs, including with ASEAN member countries, India and Korea, as well as EU policies with neighboring countries, including Turkey.

3. CRITERIA

- Applicants shall possess knowledge and know-how necessary to execute the survey. -Proposal content (Survey Plan) shall be in accordance with the objectives of the survey and have clearly and concretely described methods.
- Applicants must have a office in Brussels and can answer questions from JMCTI in Brussels.
- Proposal content shall fulfill the objective of the survey and be highly economical.
- The execution framework, execution schedule, details of cost estimation, and other details shall be clearly presented and be within a scheme that is capable of efficiently executing the survey.

4. CONDITIONS OF CONTRACT

- Contract amount: Maximum of 4,000,000 yen (including consumption tax)
- Contract period: From the day of the signature of contract to March 31, 2011
- Items to be submitted: Regular alerts and report on an “as-and-when” basis, monthly compilation report and relevant data (submitted in electronic form)

5. QUALIFICATIONS FOR APPLICATION

Corporations or individuals who meet all of the following conditions are considered qualified to apply to undertake the survey:

- The corporation/individual possesses know-how pertaining to the survey project and has experience of similar surveys, and has the in-house system necessary to complete the survey.
- The corporation/individual has the necessary management foundation and sufficient management capability to smoothly execute the survey.
- The corporation/individual is competent to consent to the content of the contract to be presented by the Japan Machinery Center for Trade and Investment.

Applicants shall possess knowledge and know-how necessary to execute the survey. -Proposal content (Survey Plan) shall be in accordance with the objectives of the survey and have clearly and concretely described methods.

6. APPLICATION PERIOD

July 14 to 22, 2010 (Applications must be received by the final day of the application period.)

7. APPLICATION PROCEDURE

Please download the application documents (Application Document and Survey Plan) (download the documents in MS Word format by clicking [here](#), and in PDF format by clicking [here](#)), fill in the necessary items, and send them by e-mail or post together with the attached materials described below.

The JMCTI may conduct interviews with applicants concerning the content of their applications. Please note that no documents that the JMCTI receives shall be returned. (When handling submitted application documents, the JMCTI shall give full consideration to the protection of personal information and confidentiality in accordance with JMCTI regulations.) No payment shall be made to cover costs associated with preparation of submitted application documents.

Attached materials: Brief description of the corporation or individual record of past surveys and research, background/history, etc. (if these items are provided on a website, please provide the website's URL)

8. RESULT OF SCREENING

The JMCTI shall notify all applicants of screening results and post the results on its website by the end of July 2010.

9. Please send application documents and direct inquiries to:

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Room 401, Kikai Shinko Bldg., 3-5-8 Shiba Koen, Minato-ku,
Tokyo 105-0011, Japan

Attn: Mr. Yoichi Kawai, International Trade and Investment Group

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