

Invitation to tender / “survey of environment-related developments in Americas”

17 April 2013

Japan Machinery Center for Trade and Investment

1. Objective of the survey

Rising concern for the environment in recent years has led to the formulation of various environmental policies and regulations in all parts of the world—including those targeting global warming, energy, hazardous chemicals, recycling and resource circulation—as well as to increasingly strict approaches by private businesses.

For Japanese companies that engage in global business, ascertaining trends concerning environmental regulations in the Americas market (North America and Latin American countries) is extremely important. Trends surrounding the environmental regulation of products have a significant impact on members of the Japan Machinery Center for Trade and Investment (JMCTI). Accordingly, this survey project will seek to regularly gather timely and useful monitoring information on recycling regulations concerning electric and electronic equipment, restrictions of hazardous substances contained in products, developments pertaining to environmental standards and conditions of enforcement in the US, Canada and Latin American countries. Gathered data will serve as a resource that will help Japanese companies cope with Americas environmental regulations.

2. Survey content

(1) Survey content

- The survey shall examine environmental policies; interpret and analyze developments surrounding the establishment of product-related environmental regulations (recycling, energy-savings, chemicals contained in products, labeling, etc.) in the following jurisdictions;
 - US federal laws and regulations
 - Laws and regulations in the leading US states such as California
 - Canada federal laws and regulations
 - Laws in the Latin American countries such as Argentina, Brazil, Chile, Mexico and Peru ,etc (national level only)

(2) Survey items and main points

- Recycling regulations pertaining to waste electrical and electronic equipment, used batteries, packing materials, etc.
- Regulations pertaining to hazardous substances contained in products and chemical management
- Regulations pertaining to energy-savings and energy efficiency

- Labeling regulations
- Other relevant items

3. Criteria

- Applicants shall possess knowledge and know-how necessary to execute the survey.
- Proposal content (Survey Plan) shall be in accordance with the objectives of the survey and have clearly and concretely described methods.
- Proposal content shall fulfill the objective of the survey and be highly economical.
- The execution framework, execution schedule, details of cost estimation, and other details shall be clearly presented and be within a scheme that is capable of efficiently executing the survey.

4. Conditions of contract

- Contract amount: Maximum of 4,400,000 yen (including consumption tax)
- Contract period: From the day of the signature of contract to March 31, 2014
- Items to be submitted:

(1) Regular reports to be submitted six times during the year

- mid-June (developments of April and May)
- mid-August (developments of June and July)
- mid-October (developments of August and September)
- mid-December (developments of October and November)
- mid-February (developments of December and January)
- late March (developments from February up to mid-March)

* Reports shall be submitted in electronic form in English ([45 letters × 50 lines] × approx. 10-15 pages). Related materials shall be submitted in electronic form or as hard copy.

5. Qualifications for application

Corporations or individuals who meet all of the following conditions are considered qualified to apply to undertake the survey:

- The corporation/individual possesses know-how pertaining to the survey project and has experience of similar surveys, and has the in-house system necessary to complete the survey.
- The corporation/individual has the necessary management foundation and sufficient management capability to smoothly execute the survey.
- The corporation/individual is competent to consent to the content of the contract to be presented by the Japan Machinery Center for Trade and Investment.

6. Application period

19 April to 2 May, 2013 (Applications must be received by the final day of the application period.)

7. Application procedure

Please download the application documents (Application Document and Survey Plan) (**download the documents in MS Word format by clicking [here](#), and in PDF format by clicking [here](#)**), fill in the necessary items, and send them by e-mail or post together with the attached materials described below.

The JMCTI may conduct interviews with applicants concerning the content of their applications. Please note that no documents that the JMCTI receives shall be returned. (When handling submitted application documents, the JMCTI shall give full consideration to the protection of personal information and confidentiality in accordance with JMCTI regulations.) No payment shall be made to cover costs associated with preparation of submitted application documents.

Attached materials

Brief description of the corporation or individual record of past surveys and research, background/history, etc. (if these items are provided on a website, please provide the website's URL)

8. Results of screening

The JMCTI shall notify all applicants of screening results and post the results on its website by the end of May 2013.

9. Please send application documents and direct inquiries to:

Japan Machinery Center for Trade and Investment
Room 401, Kikai Shinko Bldg., 3-5-8 Shiba Koen, Minato-ku,
Tokyo 105-0011, Japan

Attn: Mr. Hideaki Asada, Environment & Safety Group

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