

Invitation to tender / “survey of environment-related developments in Europe”

6 April 2010

Japan Machinery Center for Trade and Investment

1. Objective of the survey

Rising concern for the environment in recent years has led to the formulation of various environmental policies and regulations in all parts of the world—including those targeting global warming, energy, hazardous chemicals, recycling, and resource reuse—as well as to increasingly strict approaches by private businesses. Particularly a trend has been seen as follows, when the European Union implements a particular environmental regulation, the other countries in the world implement a similar regulation.

Thus, for Japanese companies that engage in global business, ascertaining trends concerning environmental regulations in the EU market, which far surpass those in the US market, is extremely important and an activity that is essential to prediction of future developments in international environmental regulation.

Trends surrounding the environmental regulation of products have a significant impact on members of the Japan Machinery Center for Trade and Investment (JMCTI). Accordingly, this survey project will seek to regularly gather timely and useful monitoring information on environmental policy, deliberations concerning product-related environmental regulations, and conditions of enforcement in the EU and major Member States. Gathered data will serve as a resource that will help Japanese companies cope with EU environmental regulations.

2. Survey content

(1) Survey content

- The survey shall examine environmental policies; interpret and analyze developments surrounding the establishment of product-related environmental regulations (recycling, energy-savings, chemicals contained in products, etc.); and study approaches by industry, local enterprises, NGOs, etc., in the European Union (European Commission, European Parliament, European Council, etc.) as well as major Member States (Germany, the United Kingdom, France, Denmark, Sweden, Holland, etc.).

(2) Survey items and main points

- Recycling regulations pertaining to waste electrical and electronic equipment, used batteries, packing materials, end-of-life vehicles, etc.
- Regulations pertaining to chemicals contained in products
- Regulations pertaining to energy-savings and energy efficiency
- Labeling regulations
- Environmental steps taken by administrative authorities, industry, US-affiliated companies,

NGOs, etc.

- Moves toward international regulation and standards (ISO, IEC, etc.)
- Other relevant items

(3) Criteria

- Applicants shall possess knowledge and know-how necessary to execute the survey.
- Proposal content (Survey Plan) shall be in accordance with the objectives of the survey and have clearly and concretely described methods.
- Proposal content shall fulfill the objective of the survey and be highly economical.
- The execution framework, execution schedule, details of cost estimation, and other details shall be clearly presented and be within a scheme that is capable of efficiently executing the survey.

4. Conditions of contract

- Contract amount: Maximum of 6,000,000 yen (including consumption tax)
- Contract period: From the day of the signature of contract to March 31, 2011
- Items to be submitted:
 - (1) Regular reports to be submitted six times during the year
 - June 18 (developments of April and May)
 - August 20 (developments of June and July)
 - October 20 (developments of August and September)
 - December 17 (developments of October and November)
 - February 18 (developments of December and January)
 - March 28 (developments from February up to mid-March)
 - * Reports shall be submitted in electronic form in either Japanese ([40 characters × 40 lines] × approx. 60 pages) or English ([45 letters × 50 lines] × approx. 40 pages). Related materials shall be submitted in electronic form or as hard copy.
 - (2) Special reports on topics requested by the JMCTI
 - To be submitted 2 times during the period of the contract
 - Each report shall have a length of approximately 30 pages in Japanese or 20 pages in English.

5. Qualifications for application

Corporations or individuals who meet all of the following conditions are considered qualified to apply to undertake the survey:

- The corporation/individual possesses know-how pertaining to the survey project and has experience of similar surveys, and has the in-house system necessary to complete the survey.
- The corporation/individual has the necessary management foundation and sufficient management capability to smoothly execute the survey.
- The corporation/individual is competent to consent to the content of the contract to be

presented by the Japan Machinery Center for Trade and Investment.

6. Application period

April 6 to 20, 2010 (Applications must be received by the final day of the application period.)

7. Application procedure

Please download the application documents (Application Document and Survey Plan) (**download the documents in MS Word format by clicking [here](#), and in PDF format by clicking [here](#)**), fill in the necessary items, and send them by e-mail or post together with the attached materials described below.

The JMCTI may conduct interviews with applicants concerning the content of their applications. Please note that no documents that the JMCTI receives shall be returned. (When handling submitted application documents, the JMCTI shall give full consideration to the protection of personal information and confidentiality in accordance with JMCTI regulations.) No payment shall be made to cover costs associated with preparation of submitted application documents.

Attached materials

Brief description of the corporation or individual record of past surveys and research, background/history, etc. (if these items are provided on a website, please provide the website's URL)

8. Results of screening

The JMCTI shall notify all applicants of screening results and post the results on its website by the beginning of May 2010.

9. Please send application documents and direct inquiries to:

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Room 401, Kikai Shinko Bldg., 3-5-8 Shiba Koen, Minato-ku,
Tokyo 105-0011, Japan

Attn: Mr. Motohiko Sato, Environment & Safety Group

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